PAST PERFORMANCE QUESTIONNAIRE

FOR SOLICITATION NUMBER	
Offeror's Name:	
Name of agency/activity completing questionnaire:	
Name and title of the person completing questionnaire:	
Length of time your agency/activity has been involved with the offeror:	
SUBMIT PAST PERFORMANCE QUESTIONNAIRE BYClose of business, 28 January, 2 TO:	2004_
NAVSEA, INDIAN HEAD DIVISION 101 Strauss Avenue, Bldg. 1558 Indian Head, MD. 20640-5035 Amanda Bray, Code 1141E	

RATING SCALE

Please use the following ratings to answer the questions.

Email address: brayal@ih.navy.mil

EVALUATION CRITERIA

Excellent- The offeror's performance was consistently superior. The contractual performance was accomplished with minor problems, to which corrective action taken by the contractor was highly effective.

Good- The offeror's performance was better than average. The contractual performance was accomplished with some minor problems to which corrective actions taken by the contractor were effective. They would be willing to do business with the offeror again.

Average- The offeror's performance was adequate. The contractual performance reflects a problem, to which the contractor has not yet identified corrective actions. Consideration would take part in awarding a contract to the offeror again.

Poor- The offeror's performance was entirely inadequate. The contractual performance of the element being assessed contains problems, to which the contractor's corrective actions appear to be or were ineffective. They would not do business with the offeror again under any circumstances.

N/A- The contractual performance of the element being assessed was never a requirement, never an issue, or there is no knowledge of the element in question.

	EXCELLENT	GOOD	AVERAGE	POOR	N/A
<u>CUSTOMER SATISFACTION</u>					
The referenced contractor was responsive to the customer's needs.					
The contractor's personnel were qualified to meet the requirements.					
The contractor's ability to accurately estimate cost.					
<u>TIMELINESS</u>					
The contractor's ability to ensure, to the extent of its responsibility, that all tasks were completed within the requested time frame.					
TECHNICAL SUCCESS					
The contractor has a clear understanding of the tasks detailed in the SOW and/or delivery orders.					
The contractor's ability to complete tasks correctly the first time.					
The contractor's ability to resolve problems.					
PROGRAM MANAGEMENT					
Did the contractor successfully manage its subcontractors?					
Was the contractor's management effective in controlling cost, schedule and performance requirements?					
QUALITY					
The contractor's quality and reliability of services delivered.					

PLEASE PROVIDE SUBJECTIVE RESPONSES FOR THE FOLLOWING:

- 1. Would you recommend this contractor for similar Government contracts? Please explain:
- 2. Have you experienced special or unique problems with the referenced contractor that the Government should be aware of in making our decision?